



*For Performance Measurement*

## **EXAMINER RECRUITMENT FORM**

Applicants must complete all sections of Part A and request their heads/principals to complete Part B. Applications submitted with incomplete Part B will not be processed.

### **PART A (TO BE COMPLETED IN BLOCK CAPITALS)**

1. First Name \_\_\_\_\_

2. Surname \_\_\_\_\_

3. I.D. Number \_\_\_\_\_

4. Gender & DOB                      Male                       Female                       DOB

5. Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Telephone (Home) \_\_\_\_\_

7. Cell Number \_\_\_\_\_

8. Teaching Experience

SUBJECT	LEVEL TAUGHT	NUMBER OF YEAR(S)	NAME OF INSTITUTE
e.g. English 4005/1	O-Level	5	Harare High School

9. Experience in marking public examinations

N.B. Public examinations are national or international examinations, not examinations set within the school.

SUBJECT	EXAMINATION (LEVEL) i.e. O & A-Level	NO. OF YEARS	EXAMINING BOARD

10. Academic qualifications \_\_\_\_\_  
e.g. A-Level, B.A. Gen./UZ/1988

11. Professional qualifications \_\_\_\_\_  
e.g. C.E. Dipl. Ed., Grad CE/UZ/1990

12. Work Address \_\_\_\_\_  
\_\_\_\_\_

13. Business Phone \_\_\_\_\_

14. Region \_\_\_\_\_

15. District \_\_\_\_\_

16. Subject/Code \_\_\_\_\_  
(e.g. English Language/4005)

17. Paper \_\_\_\_\_

18. Have you ever applied to train as an examiner before? Yes  No

19. Do you have any physical condition, which requires special attention? (Please tick the appropriate) Yes  No

20. Please indicate by ticking the appropriate box where you prefer to be trained.

Harare  Mutare  Marondera  Bulawayo  Gweru  Masvingo   
Chinhoyi  Bindura  Gwanda

21. **Declaration**

I \_\_\_\_\_ declare that the information  
(FULL NAMES)  
given above is true.

Date \_\_\_\_\_

Signed \_\_\_\_\_

**PART B**

**CONFIDENTIAL COMMENTS BY HEAD OF INSTITUTION**

For how long have you known the applicant? \_\_\_\_\_

(b) Is the information given by the applicant correct? \_\_\_\_\_

(c) Is the applicant capable of accepting leadership? \_\_\_\_\_

(d) Is the applicant confident in his/her subject? \_\_\_\_\_

(e) Please indicate how you would rate the applicant on a rating scale 1 to 10 on the following: (with 10 being highest and 1 the lowest rating).

**POOR**

**AVERAGE**

**EXCELLENT**

1    2    3    4    5    6    7    8    9    10

<b>Punctuality</b>	<b>Reliability</b>	<b>Initiative</b>	<b>Orderliness</b>

Please give your brief evaluation on what you think of the applicant as a potential assistant examiner, team leader or Chief Examiner.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_ [Official Stamp]